

# Dorstone Neighbourhood Planning Steering Group

held on Wednesday April 30<sup>th</sup>. 2014 at 7.00pm at DVH

No	AGENDA ITEM	ACTION	WHO
	<b>Present:</b> Colin Thomas(Chairman), Simon Gaze, Russell Goodwin, Mary Hession, Alistair Phillips, David Phillips, Tim Rogers, Tony Usher, Sarah Cattrell, Chris Hendy, Sue Atkinson, Cathy Gethin, Sophie Robinson, Claire Rawlings (Consultant)		
1	<b>Apologies for absence:).</b> Richard Burt & Sam Banks, Penny Platts		
2.	<b>Notes of the Meeting</b> held on April 1 <sup>st</sup> 2014 were accepted		
3.	<b>Matters Arising</b> Colin reported that Claire Rawlings had confirmed that she had professional indemnity insurance and that discussions were ongoing to establish the basis upon which Claire would be charging for her services..	<b>Claire/Colin to finalise</b>	<b>Claire/Colin</b>
4.1	<b>Housing and Settlement Boundary</b> Members undertook a tour of the Village area to look at 1998 Settlement Boundary and the open spaces/ fields which might be the site of potential new housing or maintain as open space.. After the tour a full discussion took place on the best way forward to establish a new settlement boundary. (NB. Russell stated that as a landowner of some of the sites viewed he wished to declare an interest) The key points in the discussion were:- <ul style="list-style-type: none"> <li>• A Settlement boundary was required, reflecting both the majority view expressed in the Questionnaire, plus the advantage of having a specific boundary giving a clarity of where future housing development might take place.</li> <li>• It was essential to have a rationale basis for drawing the settlement boundary. The list provided in the Hereford Neighbourhood Planning team Guidance Note 20 was a very useful starting point. Having clear criteria was essential to defending future planning decisions within the Village Area.</li> <li>• The settlement boundary drawn in 1998 again would also be a useful starting point although there would have to be minor amendments to reflect building activity over the past 16 years, and possibly some small extensions.</li> <li>• Within the new settlement boundary it was also possible to identify important amenity areas and open areas, some of which for example provided clear views across the Village</li> </ul>		

	<p>which together contributed significantly to the character of the Village.</p> <ul style="list-style-type: none"> <li>The issue of additional housing on existing sites outside the Village Areas was also discussed, and the application of Hereford Local Plan criteria to these cases was explained. Some members expressed the view that these could be subject to additional rules within our plan to allow limited new developments at those sites.</li> <li>It was also suggested that further consideration should be given to adopting a criteria based approach as distinct from a site specific approach.. Whilst there had to be criteria for judging applications, given the limited requirements for new housing based on Local Plan % growth targets and after viewing possible sites, it was also possible to identify specific sites where this development might take place.</li> <li>A query was raised on whether the target growth figure for new housing was “cast in stone”. Claire commented that the concept of growth targets was a foundation of the Local Plan and Neighbourhood Planning. If and when, the target was hit, and a Neighbourhood Plan was in place, any proposal for new additional development beyond the target could be legitimately resisted.</li> </ul> <p>It was agreed to devote the next meeting to considering where the settlement boundary might be drawn using the large map of the Village Settlement Area</p>	Next meeting agenda	Colin
5.	<p><b>Overview of Draft Consolidated document, circulated previously</b></p> <p>Members were requested to forward any comments on the consolidated draft policy document, previously circulated, to Colin by May 11<sup>th</sup>.</p>	Members to review paper and forward comments by May 11th	All Members
6.	<p><b>Promoting Involvement and Revised Timescales</b></p> <p>A paper had previously been circulated outlining additional consultation with Parishioners as the draft Plan was being developed. After discussion the following was agreed;-</p> <ul style="list-style-type: none"> <li>We would use the opportunity of Plant Day, May 18<sup>th</sup>, to discuss the issue of the settlement boundary with Parishioners. A tent, (provided by Sophie) would be erected on the Playing fields, with a reserve of table in the Village Hall, if it was raining. Parishioners would be asked to mark on A4 maps of the Village area – any open spaces which they felt should be preserved. Member’s availability to be checked to man stall.</li> <li>Comments received would be fed back to the next Steering Group meeting on May 19<sup>th</sup></li> <li>Annual Parish Meeting on May 21<sup>st</sup> would concentrate on latest thoughts/ideas/proposals emerging from the Neighbourhood Plan</li> <li>Neighbourhood Forum to be circulated with draft plan following the Parish Meeting and a PC Update would also include main draft policy proposals</li> <li>Meeting of small businesses and farmers to be convened</li> </ul>	<p>Pitch to be booked with Judy Brookes Tent to be erected. Map &amp; markers and sheets</p> <p>Presentation on NP</p> <p>Documents to be prepared</p> <p>Convene Mtg.</p>	<p>Colin Sophie</p> <p>Tony</p> <p>Colin</p> <p>Colin &amp; Simon</p> <p>Colin</p> <p>David</p>

	<p>before the end of June to discuss main proposals</p> <ul style="list-style-type: none"> <li>• Claire to review second draft consolidated document and also arrange meeting with Jayne Thomas of Herefordshire Council to discuss issue of affordable housing.</li> <li>• Steering Group to consider all comments at a meeting on July 7<sup>th</sup>.</li> <li>• Revised draft Plan, including other sections (introduction, evidence base, consultation statement, basic conditions, HRA SSA.</li> <li>• Formal draft consultative stage September/October</li> </ul>	<p><b>Review and arrange meeting</b></p>	<p><b>Claire</b></p>
		<p><b>Brought together by end of August</b></p>	<p><b>Colin /Sam/ Claire</b></p>
<b>7.</b>	<p><b>Date of Next Meeting</b>  <b>Monday May 19<sup>th</sup>. 2014 – 7.30 Village Hall</b></p>		<p><b>All</b></p>

Signed.....