

Dorstone Neighbourhood Planning Steering Group

held on Monday November 24th 2014 at 7.30pm in Village Hall

No	AGENDA ITEM	ACTION	WHO
	<p>Present: Colin Thomas(Chairman), Simon Gaze, Tim Rogers, Sue Atkinson, Cathy Gethin, , , Russell Goodwin, Mary Hession, Tony Usher, Sarah Catterall,Chris Hendy, Alistair Phillips, Claire Rawlings (Consultant). In attendance – Mark Owen & Lee Greening of Owen Hicks Architecture.</p>		
1	<p>Apologies for absence:). David Phillips, Richard Burt, Sophie Robinson, Sue Atkinson, Sam Banks</p>		
2.	<p>Notes of the Meeting held on October 13th 2014 were accepted</p>		
3.	<p>Presentation of Final report on Village Characterisation Appraisal Mark Owen gave a presentation on his findings on Village Characterisation Appraisal of the Dorstone Village Area. He outlined his approach using the well established Oxford Character Assessment tool kit which looked at spaces, buildings, views, landscape and ambience. He explained how the settlement pattern had developed over the past 110 years and how the open spaces within the village had remained throughout that period. He also put forward some ideas on key views which were intrinsic to the character of the village and also some thoughts on environmental improvements which could be incorporated in the design of new properties. A general discussion followed, particularly on the status of views in terms of planning. Whilst individual views could not be protected as such, general views in terms of the landscape were an important factor in assessing planning applications. Mark's work would be posted on line for members to consider and then forward comments to Colin by December 5th. A hard copy would also be left in the DFR for people to see. Additional hard copies also needed Claire would start to integrate Mark's work into the next draft of the Report, particularly the Appendix on views etc.</p>	<p>Members to look at Mark's report and forward any comments by December 5th</p> <p>Copy of web site</p> <p>Copy to DFR – more hard copies Integrate into next Draft</p>	<p style="text-align: center;">All</p> <p style="text-align: center;">Tony/ Alistair</p> <p style="text-align: center;">Colin/ Mark</p> <p style="text-align: center;">Claire</p>
4.	<p>Review of 6th Draft of the Consolidated Plan A number of points were raised in connection with the latest version of the Plan:-</p> <ul style="list-style-type: none"> • Vision Statement – The original vision statement has been omitted in error from the latest version and Claire had suggested a revised draft. On balance members were happy with the original statement but felt that the last bullet point should be integrated with the introductory statement as well as having a reference to the plan period until 2031. • The key section of Housing and Small business was discussed. Alistair queried the status of the idea of not 	<p>Colin to prepare revised Vision statement</p>	<p style="text-align: center;">Colin</p>

	<p>having new builds on existing sites. Colin explained that discussions had been held with Sam and Claire on this issue where the terms of the 5th draft appeared to be going beyond the terms of the Herefordshire Local Plan. Members had to consider how strongly they felt about this issue, Claire quoting another Council where this was occurring and the Council in question had decided to press on with their view rather than follow the Local Plan terms. However this was a matter for the Steering Group to determine. The revised terms in the 6th draft still provided opportunities for conversions and extensions and replacement buildings but not additional new residential buildings. Members need to consider this and forward their views at the same time as they sent their views on the Village Characterisation report.</p> <ul style="list-style-type: none"> • Community Section – need to prepare Appendix C listing these community buildings • Claire agreed to go through the 6th draft incorporate issues discussed and hopefully the Plan would be close to its final draft version ready for regulation 14 consultation 	<p>Views to Colin by December 5th</p> <p>Prepare List</p> <p>Re-draft 6th version</p>	<p>All</p> <p>Colin</p> <p>Claire</p>
5.	<p>Budget</p> <p>Chris explained that the DLGC budget had to be spent by the end of the year despite representations to the Department that this was an unfair and negative pressure on Neighbourhood Planning Groups to complete their work. However with Mark's work soon to be completed plus Claire's time most of the budget could be spent by the end of the Year. Claire to submit an invoice for work done to date to Chris. The Herefordshire Council grant still had sufficient funds, about £1100 to complete the work.</p>	<p>Claire to submit invoice</p>	<p>Claire</p>
6.	<p>Timescale</p> <p>Colin reported that with the protracted process to get Herefordshire's Local Plan approved likely to stretch well into 2015, plus the various stages left for the Dorstone Plan, any thoughts of getting to referendum stage by May – the date of the round of local and national elections, was unrealistic. However completion of the draft plan ready for consultation with Herefordshire Council and the community could still be achieved by early in the new Year and that remained a target.</p>		
7.	<p>Date of next Meeting – Tuesday 16th December 7.30 Village Hall</p>		<p>All</p>