

Dorstone Neighbourhood Planning Steering Group

held on Monday October 13th. 2014 at 7.30pm at Sports Field Pavilion

No	AGENDA ITEM	ACTION	WHO
	<p>Present: Colin Thomas(Chairman), Simon Gaze, Tim Rogers, Richard Burt, Cathy Gethin, , , Russell Goodwin, Chris Hendy, Alistair Phillips, Claire Rawlings (Consultant). In attendance – Mark Owen & Lee Greening of Owen Hicks Architecture.</p>		
1	<p>Apologies for absence:). Mary Hession, Tony Usher, Sarah Catterall, David Phillips, Sue Atkinson, Sam Banks, Penny Platts</p>		
2.	<p>Notes of the Meeting held on July 16nd. 2014 were accepted</p>		
3.	<p>Matters Arising Strategic Environmental Assessment – Progress report Colin reported that Sam had provided an update on progress on the Strategic Environmental Assessment. She had completed 4 compatibility tables for our draft policies against SEA objectives which are required for Stage B and she was also in the process of producing the report summary. In reviewing Draft 5 for example it was important to bear in mind the requirements of the SEA, so the two processes could be carried out in tandem on an iterative basis. The bottom line was that Sam did not envisage the DNP having an issue in terms of environmental appraisal. The SEA was also looking at the broad thrust of the policies rather than precise policy wording. The draft tables forwarded by Sam indicated the impact on a rating system positive negative and neutral. Overall at this stage there were many positives and very few negatives. It was hoped that Sam could come along to the next meeting to explain progress on the SEA and also on the Habitat Regulation Assessment..</p>	<p>Sam to prepare reports and attend the next meeting</p>	<p>Sam</p>
4.	<p>Presentation by Mark Owen on Village Characterisation Appraisal Mark Owen gave a presentation on his work to date on carrying out a Village Characterisation Appraisal. He explained that it was based on the Oxford Model covering all aspects of the character of Dorstone Village Area, including design features of existing buildings, the development of the village over the past 100 years and the importance of open spaces with the Village and views through and beyond the Village. Members carried out a short exercise in drawing what they felt to be the key features of the village area. This would assist Mark in the next stage of his work. Following the presentation and discussion, it was agreed that Mark would continue his work, particularly developing some ideas on how this appraisal could be translated into DNP policies. It was agreed that a further presentation would hopefully be made at the next meeting on November 17th. If this timescale was too tight a presentation would at latest be made by the end of November.</p>	<p>Work on the Appraisal to be completed together with policy options for presentation on November 17th latest 28th November</p>	<p>Mark Owen</p>

<p>5.</p>	<p>Consolidated Plan – 5th Draft The Consolidated Plan 5th Draft had been circulated prior to the meeting and Claire had made a series of comments which were reviewed by the Group. The main points raised and agreed as a result were as follows:-</p> <ol style="list-style-type: none"> 1. The Section on Preparation of the Plan and the consultative and communications process should form a paper in its own right outside the main Plan document. 2. p10 – Herefordshire Council evidence re house size and type should be incorporated in Para. (iii). 3. p11 – rationale on Settlement Boundary needed to be strengthened, based on criteria set out in NP Guidance note on Settlement Boundaries. 4. p13. Some potential conflict between Survey results and Affordable Housing approach – these had to tie up. 5. p14. - Clearly Mark’s work would have to be included in the section Factors influencing DNP policies. 6. p14. Affordable Housing section to be brought together with the factors influencing DNP Housing policies. 7. Details of important open spaces, views and landscape need to be included as an Appendix based on the outcome of Mark’s work. 8. p15 – policies H1 and H2 needed to be tightened otherwise there is the potential for abuse. Claire to re-write 9. Para on General Permitted development Orders to be deleted. 10. P18 – Housing section to be followed by Small Business/Farming employment section, then followed by Renewable Energy 11. Various - need to separate out justification and policy and community action – this is applicable in renewable energy, infrastructure, small business farming etc & Community facilities. This will have result of making policy statements much shorter and sharper. . 12. Conservation Heritage section should also cover biodiversity. 	<p>Separate paper to be established</p> <p>6th Draft to be prepared, by Claire re-writing the key sections on policies etc. This work to be completed by early November. Colin to assist.</p>	<p>Colin</p> <p>Claire/ Colin</p>
<p>6.</p>	<p>Compliance Statement Colin explained that a Compliance Statement would be required in addition to the main plan and agreed to draft a statement in time for the next meeting.</p>	<p>Draft Compliance Statement for next meeting</p>	<p>Colin</p>

7.	<p>AOB – DLGC Grant Monies</p> <p>Simon queried the status of the Department for Local Govt./Communities grant of £7000 and the demand that this money had to be spent by the end of December 2014 or returned to the Department. Chris explained that this had been raised with HALC and the Department but there was no sign of change.</p> <p>It was agreed to liaise with Sam Banks to see if other Parishes in the County were experiencing the same problem and possibly contact Jesse Norman MP. The Group agreed that such a policy was completely wrong and could undermine the successful completion of the Plan.</p> <p> </p>	<p>Contact Sam Banks to check out wider position in the County and possibly write to Jesse Norman to seek his support to change policy.</p>	<p>Colin</p>
8.	<p>Date of Next Meeting Monday November 17th 2014 – 7.30 Village Hall</p>		<p>All</p>