

Dorstone Neighbourhood Planning Steering Group

held on Wednesday July 16th 2014 at 7.30pm at DVH

No	AGENDA ITEM	ACTION	WHO
	<p>Present: Colin Thomas(Chairman), Simon Gaze, David Phillips, Tim Rogers, Richard Burt, Cathy Gethin, Sophie Robinson, Sue Atkinson, Russell Goodwin, Claire Rawlings (Consultant) Sam Banks (NP team)</p>		
1	<p>Apologies for absence: Chris Hendy, Mary Hession, Tony Usher, Sarah Cattrell, Alistair Phillips, Penny Platts</p>		
2.	<p>Notes of the Meeting held on May 19th. 2014 were accepted</p>		
3.	<p>Matters Arising Sam reported that the Herefordshire Draft Plan consultations were now closed and would now be submitted for Inspection. It was hoped that hearings would be held in the New Year with adoption in the Spring. The Dorstone NP revised timescale was perfectly in line with this as it was preferable that a NP was aligned to the content of the new plan rather than the historic UDP.</p>		
4.	<p>Feedback from Farmers/Small Business Meeting Simon reported on the meeting held with Farmers/Small Business Owners on July 1st. The meeting had been positive and challenging particularly on issues such as the settlement boundary where concerns were expressed as to whether the proposed boundary was too conservative in not providing enough potential space for new housing. The provision of housing and employment for young people was also a concern and the difficulties of developing affordable housing was also discussed. Notes of the meeting would be circulated.</p>	<p>Notes to be circulated</p>	<p>David</p>
5.	<p>Consolidated Plan – 3d Draft The Consolidated Plan 3rd Draft was reviewed and agreement reached on the majority of the proposed amendments. Outstanding points which required some further thought/discussion were:-</p> <ol style="list-style-type: none"> 1. Possible designation of what were the critical open spaces within the settlement boundary, in terms of preservation of Village landscape and character. 2. Continued support for the proposed settlement boundary but was still subject to reaction from NP Forum members 3. A policy statement to on the issue of additional building, such as work/life units on sites both within the settlement boundary and in the wider Parish. 4. The scale of proposed housing development - current proposals reflected community views on modest growth, but represented a minimal position which satisfied the requirements for housing growth from the Draft 	<p>Neighbourhood Forum views to be sought</p> <p>Statement to be drafted</p> <p>Review section</p>	<p>Colin</p> <p>Tim/Colin</p> <p>Colin</p>

	<p>Herefordshire Plan. Agreed to insert a monitoring/review clause within the Plan so numbers could be reviewed, hopefully without going through the full Plan process again.</p> <p>5. Housing Design Criteria were agreed but further evidence in terms of the character assessment of the Village would strengthen the Plan in terms of future challenge by developers. Claire agreed to research further, particularly looking at the character policy of Chaddesley Corbett NP in Worcestershire and also to contact an architect to check out potential costs of undertaken a short character survey. English heritage were also a source of advice and Sam undertook to provide contact/web site details.</p> <p>6. In the re-drafted housing design criteria it was agreed to delete the reference to wooden window frames. This was on the grounds that it was inconsistent with the energy saving/ maintenance benefits of other forms of window and given that the style and colour of windows made of more modern energy saving materials could match previous styles in wood. It also reflected the reality of many homes in the village who had replaced wood with other materials.</p> <p>7. Under tourism a discussion took place on the merits of camp site development, but the community views, in the questionnaire, the starting point for our Plan remained less favourable to this form than B&B and self catering. Vision statement and policy should be extended to make this preference clear.</p>	<p>to be drafted</p> <p>Research information</p> <p>Contact details</p> <p>Amend draft</p>	<p>Claire</p> <p>Sam</p> <p>Colin</p>
<p>6.</p>	<p>Strategic Environmental Assessments Sam outlined the key features of documents A1-A4 which she had prepared as a Strategic Environmental Assessment for Dorstone. These had been circulated to statutory consultees and to date no comment had been received with a closing date of next week. These would form part of the Plan and a statement would have to be produced in the Basic Condition statement. A standard format for stating compliance with basic conditions had been produced by the Hereford NP team. She was pleased to report that there were “no red flags” in terms of environmental assessment as far as Dorstone was concerned, A Habitat Regulation statement would also have to be produced in due course. The draft SEAs were noted and agreed,</p>		
<p>7.</p>	<p>Next Stage It was agreed that the amended fourth draft of the Plan would be circulated ASAP to Neighbourhood Forum members with a request for their comments to be sent to Colin by a date towards the end of August so they could be considered at the next meeting.</p> <p>There was also a need to produce an introductory section setting out the key features of the Parish and also a section outlined the consultation and preparatory process for the Plan. These would be drafted by the next meeting</p>	<p>Redraft consolidated Plan and circulate to NP Forum members</p> <p>Sections to be drafted</p>	<p>Colin</p> <p>Colin</p>
<p>7.</p>	<p>Date of Next Meeting Monday September 1st 2014 – 7.30 Village Hall</p>		<p>All</p>