

Dorstone Neighbourhood Planning Steering Group

held Tuesday 29th APRIL in VH 7.30pm

No	AGENDA ITEM	ACTION	WHO
	<p>Present: Colin Thomas(Chairman), Sarah Catterall, Simon Gaze, Cathy Gethin, Russell Goodwin, Mary Hession, Alistair Phillips, Tim Rogers, Tony Usher. Penny Platts (Minutes Secretary)</p>		
1.	<p>Apologies for absence: Chris Hendy, Dave Phillips & Sophie Richardson finalising leaflet for distribution. Samantha Banks (Neighbourhood Planning Team) will no longer attend every meeting.</p>		
2.	<p>Minutes of the Meeting held on 26th March were accepted.</p>		
3.	<p>Matters Arising</p> <p>a) Maps - one set with Parish Council not yet located, and 2nd. set in DFR. Council Dept at Rotherwas will print whatever is asked for. Useful to have map with adjoining parishes shown.</p> <p>b) Report from Parish Council on Herefordshire Council's local Plan circulated.</p>	<p>*Email Sam Banks to ask re. budget.</p>	<p>Colin T.</p>
4.	<p>Feedback from sub groups</p> <p>a) Consultative sub group</p> <ul style="list-style-type: none"> • LEAFLET in preparation to be delivered house to house week BEFORE PLANT DAY. Area lists available from Parish Plan delivery. Those present signed up. • SUNDAY 19th MAY – Plant Day 11a.m. – 3p.m. Tent will be ON PLAYING FIELD as it is where visitors go first. Will be manned in twos for 2 hours. David & Sophie are devising cards/forms to be filled in. Sarah had stickers 'I've had my say' • 22nd. MAY – Open Parish Meeting. Will be advertised at Plant Day – also in welcome letter to Neighbourhood Planning Forum members will make a specific point of inviting them to this meeting which will feature our Neighbourhood Planning approach. • Discussion Groups: WI – Mary (after DP's cider talk May 2nd.) VH – Mary Playing Field – David & Alistair Youth Club/Dormice – Sarah Farmers – Russell & David Small Businesses – Simon & David Church – Cathy DFR – Display & perhaps Sat. groups(TEA & CAKE!) Colin • SPREAD SHEET – devised by David to note all who respond/attend to show home location to make sure all areas are covered. All the above Important for INSPECTION STAGE. <p>b) Housing & Settlement sub group Report circulated – Map should show present conservation area, and present settlement boundary. Also show locations</p>	<p>Leaflet Email DRAFT</p> <p>Area delivery list</p> <p>Forms</p> <p>SEE opposite for ACTIONS re. groups</p> <p>Spread sheet</p> <p>Annotation</p>	<p>David & Sophie</p> <p>Colin T</p> <p>David & Sophie</p> <p>David</p> <p>Tony</p>

	<p>of the 11 houses which have planning permission and are yet to be built.</p> <p>c) Environmental & Economic sub group Simon had circulated detailed report prior to meeting – excellent detail, raising many possible discussion points: future housing needs, energy efficiency, drainage, community groups, tourism, broadband/mobile signal and the CONDITION OF THE ROADS esp. Dorstone Hill etc.</p> <p>Summarised copies will be available for PLANT DAY.</p> <p>Simon’s paper contained many ideas which could form the basis of the Neighbourhood Plan’s VISION STATEMENT or AIM for future of Dorstone.</p>	<p>PLEASE READ IN FULL!!</p> <p>Summary</p>	<p>ALL</p> <p>Colin</p>
5.	<p>Website Thanks to Tony for excellent draft site. Open to comments and amendments.</p>		
6.	<p>N. Forum Progress 40+ people already on list. Welcome letter to be sent now Web Site is up and running.</p>	<p>List to JP for circulation</p>	<p>Colin</p>
7.	<p>One year on Training session Colin had circulated report. Herefordshire active in NP progress.</p>		
8.	<p>Project Plan Progress On track – reached point 11. Some gaps in evidence base.</p>	<p>Speak to Sam Banks</p>	<p>Colin</p>
9.	<p>AOB Use Parish Plan logo as basis for NP logo for correspondence etc. Hall closed 3 – 4 weeks - after 2nd June Community Lunch?</p>	<p>Logo</p>	<p>John P.</p>
	<p>Date of Next Meeting Wednesday 19th JUNE 7.30p.m. DFR / DFR!!!</p>		<p>All</p>

Signed..... Date